

STARK COUNTY COMBINED BOARD OF HEALTH

May 8, 2024

The regular meeting of the Stark County Combined Board of Health was called to order by Jennifer Kungle, at 8:00 am. Members in attendance were:

David Benner Karen Hiltbrand Phil Francis Braden Kail

Jennifer Kungle Terrence Seeberger David Thorley Ben Wheeler

A motion was made by David Thorley, seconded by David Benner, that the minutes of the April 10, 2024, meeting be approved by the Health Commissioner and Secretary to the Board. With two abstentions, the voice vote was unanimous and the motion passed.

FINANCIAL

A motion was made by David Benner seconded by David Thorley, that the following resolution authorizing payment of vouchers for April 2024 be approved as seen in the attachments.

RESOLUTION

BE IT RESOLVED, by the Board of Health of the Stark County Combined General Health District, Stark County, Ohio:

SECTION 1: That the expenses as presented by Kirkland Norris, Health Commissioner of the Stark County Combined General Health District be approved for payment.

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SECTION 2: That the Auditor of Stark County be and is hereby authorized to draw warrants on Stark County, Treasurer, for payment of vouchers, hereof.

ADOPTED: June 12, 2024, by the STARK COUNTY COMBINED BOARD OF HEALTH

_____	_____
_____	_____
_____	_____
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With one abstention, the voice vote was unanimous and the motion passed.

RESOLUTION

It was moved by, David Thorley seconded by Karen Hiltbrand, that the **PAYROLL REIMBURSEMENT** be approved as submitted in the attachment: NOW THEREFORE, Kirkland Norris, Health Commissioner, is hereby ordered and authorized to sign any payroll forms required by the Office of the Auditor for the warrant dates of May 8 and 22, 2024, to transfer, advance, or reimburse District Health for salaries, PERS, insurance, Medicare, and travel from Funds 006, 007, 008, 018, 025, 049, 085, 095, 125, 162, 163, 216, 258, 288, 411, 412, 413, 519, 553, 560, 632, 721, 722, 965 and 966. The voice vote was unanimous and the motion passed.

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The resolution shall take effect and be in force from and after the earliest period allowed by law, adopted June 12, 2024, by the Board of Health, Stark County Combined General Health District.

PRESIDENT

SECRETARY

A motion was made by David Benner, seconded by Braden Kail, authorizing the reimbursement of personnel items for the month of April 2024. The voice vote was unanimous and the motion passed.

A motion was made by David Thorley, seconded by David Benner, authorizing the Transfer of Appropriations. The voice vote was unanimous and the motion passed.

Mr. Norris presented the financial report, seen in the attachments. A motion was made by Braden Kail, seconded by Karen Hiltbrand, to approve the monthly financial report as presented. The voice vote was unanimous and the motion passed.

PERSONNEL

A motion was made by David Benner, seconded by Karen Hiltbrand to acknowledge the letter of resignation of Summer Aiti, Environmental Services, and grant permission for the Health Commissioner to hire a replacement. The voice vote was unanimous and the motion passed.

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A motion was made by Braden Kail, seconded by Phil Francis to grant permission for Laurie Middleton to attend the 2024 Ohio SHRM Conference, held at Kalahari in Sandusky Ohio, September 25-27, 2024. With expenses not to exceed, 506.53, (the \$749 registration has been paid by the Stark County SHRM Chapter), 361.73 for the hotel, 88.80 in mileage, and \$56 in meals. The voice vote was unanimous and the motion passed.

A motion was made by Braden Kail, seconded by Karen Hiltbrand to grant approval regarding the addition of a new Clerk-2 Care Collaborator position within Nursing Services, in accordance with the Workforce Development Grant issued by the Center for Disease Control and Prevention through the Ohio Department of Health. The rationale for the additional position was presented by nursing services during the Board meeting. The voice vote was unanimous and the motion passed.

BOARD OF HEALTH CONTINUING EDUCATION

Tasha Catron, Administration and Support Services presented on Diversity, Equity, and Inclusion topics.

REPORTS

Amanda Uhler, Director of Nursing Services, presented the **NURSING REPORT**, seen in the attachment labeled Nursing Service Board Notes.

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Kay Conley, Director of Administration and Support Services, presented the **ADMINISTRATION AND SUPPORT SERVICES REPORT**, seen in the attachment labeled Administration and Support Services Board Report.

Debbie Dawson, **LEGAL ADVISOR**, reported she continues to work on cases involving sanitary sewer hookups. Ms. Dawson has a meeting with several Environmental Staff, and the Sanitary Engineer's office to look for ways to help residents hook up to sanitary sewer.

Paul DePasquale, Director of Environmental Health Services, presented the **ENVIRONMENTAL HEALTH REPORT**, seen in the attachment labeled Environmental Health Notes.

VARIANCES

There were no variances for the month.

OLD BUSINESS

There was no Old Business for the month.

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NEW BUSINESS

A motion was made by David Benner, seconded by Karen Hiltbrand to grant approval to the Homeowners who have applied for the home sewage treatment system replacement/repair funding assistance through the Ohio Water Pollution Control Loan Fund. The applicants have qualified in accordance with the criteria set forth by the Board of Health in the Stark County Home Sewage Treatment System Assistance Program – Owner Application. The voice vote was unanimous and the motion passed.

A motion was made by Terry Seeberger, seconded by Phil Francis to grant approval for the Health Commissioner to enter into a Mosquito Control Grant Agreement with the Ohio Environmental Protection Agency. The grant agreement totals \$23,563 and runs through April 30, 2025. This agreement has been reviewed and approved by legal counsel. The voice vote was unanimous and the motion passed.

EXECUTIVE SESSION

There was no Executive Session for the month.

BOARD OF HEALTH CONCERNS/HEALTH DEPARTMENT ACTIONS

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HEALTH COMMISSIONER'S COMMENTS

Mr. Norris and several Health Department Staff met with the Budget Commission on April 10, 2024, the meeting went very well and the budget was approved.

Mr. Norris will be setting up a meeting with Dan DeHoff to discuss the options for the soon-to-be vacant adjacent space, he will continue to provide the Board with updates once a meeting takes place.

Mr. Norris provided an OPERS update in his May Board Notes, he offered to take any questions from the Board Members.

Mr. Norris reported on the Spring Combined Public Health Conference that he and Nursing Director, Amanda Uhler attended. The overall conference including the speakers was excellent.

ADJOURNMENT

Being no further business, the meeting was adjourned at 9:26 am, with the next regular meeting scheduled for Wednesday, June 12, 2024, at 8:00 a.m. at the Stark County Health Department.

PRESIDENT

SECRETARY